Standard Operating Procedures

for

NEPIA
(NIOS Education Project for the Indian Army)
The Aim
The aim of NEPIA is to enhance Human Resource quotient of the personnel of Indian Army by enrolling them for Secondary (10th) & Sr. Secondary (12th) through educational Programmes offered by NIOS

Coordination and Contact Point

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Location</th>
<th>Army Command HQ</th>
<th>NIOS RC</th>
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<tbody>
<tr>
<td>1</td>
<td>Calcutta</td>
<td>HQ Eastern Command</td>
<td>RC, Kolkata</td>
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<tr>
<td>2</td>
<td>Chandimandir</td>
<td>HQ Western Command</td>
<td>RC, Chandigarh</td>
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<tr>
<td>3</td>
<td>Lucknow</td>
<td>HQ Central Command</td>
<td>RC, Allahabad</td>
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<tr>
<td>4</td>
<td>Pune</td>
<td>HQ Southern Command</td>
<td>RC, Pune</td>
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<tr>
<td>5</td>
<td>Udhampur</td>
<td>HQ Northern Command</td>
<td>RC, Chandigarh</td>
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<td>6</td>
<td>Jaipur</td>
<td>HQ SW Command</td>
<td>RC, Jaipur</td>
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</tbody>
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Implementation

- **DGMT/MT-14.NEPIA Cell, MT-14** will function at IHQ of MoD (Army) as central Nodal Agency
- Vetting and approval of all cases for opening of new Regional/Study Centre and liaison with NIOS
- Maintenance of database on Command HQ and NEPIA Study Centre
- Monitor Command HQ Functioning
- Formulation/modification of policies governing NEPIA
- Conduct of Orientation Programme and Training of Trainers to develop in-house expertise for undertaking NIOS programmes
Functions of NIOS HQ & Regional Centres

- Introduction of 3 Army relevant subjects
  - Military Studies, Military History, Yoga and Physical Education
- Provide Prospectus, Application form, and study material
- Accredit Study Centres and approve list of tutors identified by the Indian Army
- Evaluation and certification of enrolled learners
- Setting up of Examination Centres
- Providing Norms and guidelines for various operations
- Ensuring counselling as per norms through its duly appointed Observers/Academic facilitators

Functions of HQ Commands

- HQ Commands will function as Nodal Centre (NCs) and will act as resource centres of NIOS in respective regions
- NCs are centres for training coordinators/ counsellors/other functionaries
- Initiate cases for opening of new Study Centres and take up with MT-14
- Coordinate with MT-14 on policy matters
- Ensuring effective implementation of NEPIA in command zone
- Maintenance of database on Study Centres and educational activities through NEPIA in command zone
- Proposing List of Tutors to MT-14 for obtaining approval from NIOS

Functions of NEPIA Study Centres

- NEPIA Centre will be notified as Study Centre of NIOS
- NEPIA Study Centre(s) will hold Personal Contact Programmes (PCP)
- NEPIA Study Centre(s) will evaluate Tutor Marked Assignments (TMA)
- NEPIA Study Centre(s) will facilitate learners for online registration for admission and online submission of examination form and fees
- NEPIA Study Centre(s) will Conduct Practical Examination as per NIOS instructions/guidelines
NEPIA Accreditation with NIOS

- To become Accredited Institution (Study Centre) of NIOS, each Army Education Centre has to apply to NIOS HQ in the prescribed one page Accreditation form also available on NIOS website
- The application for Accreditation must be endorsed by the concerned Command HQ
- NIOS will issue Accreditation letter with AI

Functions of Examination Centres

- NEPIA learners will appear for examination at the centres established by NIOS
- Examination centre under NEPIA Scheme will be set by the NIOS
- Examination QP will be provided as per the requirement
- Fair and Smooth conduct of Examination

Admission Procedure for NEPIA

- At NEPIA Centre through online process on the portal sdmis.nios.ac.in
- NIOS will be providing online registration portal for admission (sdmis.nios.ac.in)
- NIOS will maintain the admission database

Documents required to be uploaded for online Admission:

- Recent colored passport size Photograph of the Army personal seeking admission in NIOS under NEPIA
- Scanned image of the signature of the Army personal seeking admission in NIOS under NEPIA
- Date of Birth proof (copy of Aadhaar Card (with date of birth in dd/mm/yyyy format), birth certificate/original Transfer Certificate) - for Secondary (10th)
- Copy of 10th pass marksheet/certificate (for Senior Secondary (12th))
- Fee will be accepted online only. No other mode of fee payment is permitted.

For any query/clarification Please feel free to write to skp@nios.ac.in or sap@nios.ac.in